

## The Role of Community Planning Partnership in Economic Development

Key Point/Checklist/ Recommendation	Council Position	Action/Response	Date	Lead Officer
Do the CPP board members have an agreed vision for the area and a shared understanding of what needs to be done to achieve that vision?	Yes.	Through development of the new Community Plan and SOA 2012-13 Partners have agreed priorities and Outcomes under the 4 CPP Themes. Success measures to be finalised by Thematic Groups – economy Thematic Group meets 29 <sup>th</sup> February 2012.	Draft approved by CPP (15 <sup>th</sup> February 2012) Success measures finalised 29 <sup>th</sup> February 2012	Jane Fowler, ABC  Economy Theme Lead – Douglas Cowan (HIE), Council Lead, Economy, Robert Pollock.
Do Senior decision-makers from each partner organisation regularly attend CPP board meetings?	Yes	Theme Lead represents Scottish Enterprise, Skills Development Scotland and Careers Scotland at Board level. ABSEN are represented through the Third Sector Partnership. ABC and other core partners regularly attend at Board level (Management Committee).	Full partnership 3 times per year Management Committee 6 times per year	Jane Fowler, ABC
Are CPP board meetings strategically focused, effectively chaired, have manageable agendas and result in agreed actions?	Yes	Agendas are agreed through discussions with Chair (NHS Highland) Council CEO and other senior representatives. Meetings run to time and actions are minuted and followed up at subsequent meeting. Some strategic activity takes place at Executive Sub group and is reported to Management Committee. Self assessment identified the opportunity to improve strategic focus of management committee.	Self assessment will be finalised by June 2012	Jane Fowler, ABC
Has the CPP a good understanding of the needs and aspirations of local communities?	Yes	Local Area Community Planning Groups enable local issues to be addressed at a local level and information to be fed up to Management Committee. The recent self assessment of community planning has identified some issues around the style and delivery of local community planning. These are being addressed. A consultation diary for all partners is in place. All Local area community planning groups have a map of all other groups and partnership that feed into it from the community. The 3 <sup>rd</sup> sector and communities group reports to the Management Committee and Full partnership and implements actions and improvements in relation to communities needs. The Local area community planning groups are the focus for all consultation on services by partner agencies to ensure input.	Self assessment findings and action plans will be finished by June 2012	Jane Fowler, ABC

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<p>Is community and business engagement strategically managed and coordinated by the CPP board; and results are reflected in the CPP's planning and decision-making?</p>	<p>Yes</p>	<p>Third Sector and Communities and CPP Economy Theme groups have representatives from respective sectors and both link directly to CPP Management Committee and Full Partnership. Thematic groups have developed success measures to be agreed February 2012. Delivery of Community Plan/SOA will be monitored through the Thematic Groups and reported to Management Committee.</p>	<p>Thematic groups approve Success measures 29<sup>th</sup> February.</p>	<p>Jane Fowler, ABC  Economy Theme Lead – Douglas Cowan (HIE), Council Lead, Economy, Robert Pollock.  Third Sector and Communities Theme Lead – Glenn Heritage (Third Sector Partnership) Council Lead, Margaret Fyfe.</p>
<p>Does the CPP understand the wider regional and national strategic context it operates within, and ensures its activities are effectively planned and coordinated with other bodies and partnerships, where appropriate?</p>	<p>Yes.</p>	<p>The Community Plan and Single Outcome Agreement links directly to the Government's priorities and thus sets the activities of the partnership in a national and strategic context.</p> <p>Argyll and Bute CPP has a number of partners working across areas beyond the geography of Argyll and Bute. This puts pressure on the CPP to engage with national bodies as well as local bodies.</p> <p>The Management Committee and Full Partnership regularly consider issues, such as the Single Police/Fire service, and the impact of potential changes on the partnership and services in Argyll and Bute.</p>	<p>Ongoing</p>	<p>Jane Fowler, ABC</p>
<p>Does the SOA reflect the CPP's vision and needs of the area, contains evidence-based outcomes that are clearly articulated and enable progress to be tracked over time.</p>	<p>Yes</p>	<p>The SOA (2009-12) was developed with partner input and clearly articulates a joint vision for the partnership. Outcomes were agreed by all partners according to their own due process. These are accompanied by SMART measures that are recorded in Performance Scorecards and CPP Thematic Groups and the Management Committee will have the role of scrutinising delivery of the plan.</p>	<p>April 2012 – March 2013</p>	<p>Jane Fowler, ABC</p>
<p>Is the SOA supported by relevant and evidence-based strategies</p>	<p>Yes</p>	<p>The Community Plan / SOA 2012-13 (once finalised) will include success measures from partners own strategies and action plans aligned to the overall CPP Outcomes.</p>	<p>April 2012 – March 2013</p>	<p>Jane Fowler, ABC</p>

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and action plans that are clearly aligned to the SOA?				
Does the CPP board understand both the resources available locally and the resources needed to achieve agreed outcomes?	Yes.	<p>The Partnership understands the resources available locally but also acknowledge the challenges faced.</p> <p>The Scottish Government review of community planning will provide further input into the resourcing of Community Planning and will inform the Argyll and Bute partnership.</p>	August 2012	Jane Fowler, ABC
Can partners demonstrate how they are using their funding, assets and staff to support achievement of these outcomes?	Yes,	Through performance management of partner measures in Community Plan / SOA.	Ongoing	Jane Fowler, ABC
Do individual partners' corporate and local plans and strategies include relevant outcomes agreed in the SOA?	In part	There are 32 partner organisations. The core partners' plans are clearly aligned with SOA's. Some partners' corporate strategies are aligned to more than one Local Authority SOA as they cover a wider area.	Ongoing	Jane Fowler, ABC
<p>Is there Progress towards achieving the SOA monitored using clearly defined indicators and milestones, which:</p> <ul style="list-style-type: none"> <li>• are linked to the outcomes in the SOA?</li> <li>• enable the CPP's performance to be compared with other similar areas or tracked over time?</li> </ul>	Yes	The partnership is making good progress on linking measures to outcomes. The new Community Plan/SOA contains clearly aligned measures. Partners are now able to access Council performance management system to track progress and scrutinise performance.	New CP/SOA monitored through Thematic Groups and at management Committee 2012-13	Jane Fowler, ABC

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<ul style="list-style-type: none"> <li>• enable partners to demonstrate the impact of their activities?</li> </ul>				
Is the Performance information provided to the CPP board is relevant, strategically focused and presented in a way that supports effective scrutiny and decision-making?		CPP scorecards are presented to Board and also scrutinised through Thematic Groups. Any exceptions are discussed and if required remedial action is taken.	Quarterly at management committee  Quarterly at Thematic Groups	Jane Fowler, ABC
Does the CPP board demonstrates a collective and transparent approach to managing performance and takes decisive action if progress is not being made?	Yes	All partners are committed to feed into the agreed performance management system and any issues with availability of data can be highlighted at thematic and Board meetings.  Failure to achieve agreed targets is reported through Thematic Groups and reported to management Committee if necessary.	Quarterly at management committee  Quarterly at Thematic Groups	Jane Fowler, ABC
Does the CPP board regularly review its governance arrangements to ensure they meet agreed good practice, has agreed schemes of delegation where appropriate, regularly undertakes shared risk assessments, and has agreed arrangements for managing identified risks?	Yes	This was recently reviewed as part of the self assessment and current work on roles and responsibilities is underway for the entire CPP framework.	To be completed by March 2012	Jane Fowler, ABC